

20 November 2019

Dear Parents,

If you have a child who is currently in Year 5 or older, and you feel ready as a family to prepare with your child to receive the **Sacrament of Penance (Reconciliation) in 2020** please indicate your interest by completing the attached enrolment forms.

Please return the forms to the **Parish Office (details below) by Thursday, 20th February 2020.**

This year the candidates from St Ita's church, St Francis of Assisi Church and St Mary's Church will celebrate their Penance together at St St Ita's Church, Dutton Park on **Wednesday 11th March at 6.00 pm.**

Below are the important dates to contemplate when you are considering enrolling in the program.

(Candidates and their parents/guardians will be required to attend all of the events)

Event	St Ita's Dutton Park	St Francis of Assisi West End	St Mary's South Brisbane
• Information Night	Thursday, 27 February – 6.00 pm At St Ita's Church, Dutton Park		
• Commitment Mass (choose one)	Sat, 29 Feb 5.00 pm	Sun, 1 Mar 9.00 am	Sun, 1 Mar 9.00 am
• Workshop	Saturday, 7 March 9.00 am – 3.30 pm St Francis' Hall, West End		
• Celebration	Wednesday, 11 March – 6.00 pm St Ita's Church, Dutton Park		

We are very excited about creating a dynamic and informative Sacramental Program and believe it will be a program that you and your children will enjoy as they deepen their understanding of this important Sacrament in the context of our parish family.

Many thanks and we look forward to preparing your family and child for the Sacrament of Penance.

Sincerely,

The Sacramental Team

SACRAMENT OF PENANCE 2020 ENROLMENT FORM

Surname: _____ Child's Names: _____
Date of Birth: _____ Place of Birth: _____

Baptism Date: _____ Church: _____

Address of Baptismal Church: _____

Town/Suburb: _____ Postcode: _____

If your child was baptised somewhere other than your local Parish, a copy of the Baptism certificate must be provided.

Father: _____ Religion: _____

Mother: _____ Religion: _____

Address: _____

Email: _____

Best daytime contact phone number/s for your family:

(1) _____ (2) _____

I understand that the decision to enroll my child in this Sacramental Program indicates a commitment, and willingness to participate in this Faith Journey of my child.

A copy of any Court Orders concerning residence arrangements for the Candidate, time spent by the Candidate with either parent, or parenting issues must be supplied with this Enrolment Form.

Are there any such Orders? Yes / No

Has a copy of every such Order been attached to this Enrolment Form? Yes / No

I hereby give consent for the Candidate to be admitted to the Sacrament of Penance of the Catholic Church.

Father's Signature: _____ Date: _____

Mother's Signature: _____ Date: _____

Office Use Only

Sac. Register Baptism Cert. PACS Paid

SACRAMENT OF PENANCE 2020 PAYMENT DETAILS

**PLEASE RETURN THE ENROLMENT AND PAYMENT FORMS TO THE PARISH OFFICE
BY THURSDAY, 20TH FEBRUARY 2020**

Child's Full Name: _____

Parents' Name: _____

Your payment covers the cost of the resources used for this sacramental program.

Cost: \$50.00

- Cash
- Direct Debit
- Credit Card (contact Parish Officer to process)

Deposits can be made via internet transfer, details are:

BSB: 064 786

Account: 006 226 001

Acc. Name: Dutton Park Church Account

Reference: {your child's last name} and 2019conf

Please note this bank account is for internet transactions only.

Date payment was made: _____

(this date will assist the Parish in locating your payment in our bank records)

PHOTOGRAPHIC/MEDIA CONSENT FORM

Information

I hereby consent to the collection and use of my personal images by photography or video recording.

I acknowledge these may be used on the Dutton Park and St Mary's Catholic Parishes website, in newsletters and publications as well as distributed to members.

I further acknowledge that my child/ren's image may be used by the Dutton Park and St Mary's Catholic Parishes to promote the Sacramental Program in the future.

I understand that no personal information, such as names, will be used in any publications unless express consent is given.

I also understand that my consent can be withdrawn at any time in writing to the Fr Joshy Parappully, Parish Priest at 47 Dornoch Tce, West End, Q 4101.

We understand that you may wish to make a photographic or video record of this celebration. In so doing please exercise courtesy, sensitivity and common sense in relation to photographing children other than your own. We request that you confirm with other children's parents before including them in your personal photographs. The images that you take should only be used as your mementos of this event. Where photos contain children who are not yours, these should not be shared in any public forums, such as social media.

Consent Form

I _____ (name of person giving consent or name of parent/guardian if under 18 years of age), consent to the use of photographs or video footage for use on the Dutton Park and St Mary's Catholic Parishes website, in newsletters and publications as well as for distribution to members.

Consent to photographs or video footage being used to promote future Parishes events by the Sacramental Team and other media.

I further understand that this consent may be withdrawn by me at any time, upon written notice. I give this consent voluntarily.

Child/ren name: _____

Parents/Guardian signature: _____ Date: _____

Relation to the child/ren: _____

Please note that this information will be stored in a secure place in the Parish Office. This form will only be kept by the Parish Office for this specific purpose. This information will remain confidential. For more information on our Privacy Policy please see www.duttonparkcatholic.org.au or www.southbrisanestmarys.org.au

PRIVACY COLLECTION DISCLOSURE CONSENT FORM

Statement

The parishes, schools and agencies of the Archdiocese of Brisbane (**we, us or our**) may collect, use and disclose personal information about you. We collect personal information directly from you and may also collect personal information passively through our website.

We collect your personal information to fulfil the mission and directions of our organisation, to administer the sacraments and provide pastoral care to you, to provide you with other services and products you are seeking, to communicate with you about the services and products we offer, to solicit donations and to comply with our legal and regulatory requirements. If the personal information you provide is incomplete or inaccurate, we may not be able to provide you with the services or products you seek. We may disclose personal information about you to our parishes, schools and agencies and service providers who assist us in operating our organisation.

Consent to overseas disclosures

If you were baptised overseas, we are required by Church law to advise that overseas parish of other sacraments you have received. As set out below, by giving us your personal information you consent to us disclosing that information to the overseas parish:

I consent to the disclosure of personal information to an overseas parish for the purpose of recording sacraments. I acknowledge and agree that by providing consent, Australian Privacy Principle 8.1 does not apply and the Archdiocese does not have to take reasonable steps to ensure that information is treated in accordance with the Privacy Act.

Child/ren Name: _____

Parents/guardian Name: _____

Relation to the child/ren: _____

Parents/guardian Signature: _____ Date: _____

Our Privacy Policy (available on our website or on request) sets out how you can access and ask for correction of your personal information, how you can complain about privacy-related matters and how we respond to complaints.

Contact details:

Address: GPO Box 282, Brisbane, Queensland, 4001

Email address: privacyofficer@bne.catholic.net.au